

DOCUMENTS WE NEED

Farm Health Check

Three years of numbers and a few production figures are enough for the ratios and the six-page report. Send them within three business days of booking.

How to send them

- Send documents for every entity: each company, trust or partnership, and each owner or guarantor.
- Three years means the last three finalised financial years.
- A shared Google Drive or OneDrive folder works best. For Xero or MYOB, add Nick as an adviser user rather than exporting reports.
- Black out tax file numbers. Farm CFO doesn't need them.
- Missing something? Send what you have and note the gap. It won't hold the work up.

Financial statements

DONE	DOCUMENT	WHERE TO FIND IT
☐	Financial statements for the last three financial years for every entity: profit and loss, balance sheet and depreciation schedule	Your accountant
☐	Management accounts for this financial year to date, or Xero or MYOB adviser access	Xero, MYOB or your bookkeeper

Debt

DONE	DOCUMENT	WHERE TO FIND IT
☐	Latest statement for every loan and overdraft, including equipment finance, RIC loans and family loans	Online banking or each lender
☐	Latest facility letter or letter of offer, showing limits, review date and any covenants	Your bank

Production

DONE	DOCUMENT	WHERE TO FIND IT
☐	Livestock numbers by class at 30 June for each of the three years	Your accountant's livestock schedule, or your herd and flock records
☐	What was sold each year: head, weights and prices	Agent account sales, kill sheets or wool sale summaries
☐	Hectares owned, leased and agisted, and the stock they carry (DSE, head or sows)	You

Assets

DONE	DOCUMENT	WHERE TO FIND IT
☐	Your best estimate of what the land, plant and stock are worth today, plus any valuation done in the last three years	You, your valuer or recent sales nearby

Your questions

DONE	DOCUMENT	WHERE TO FIND IT
☐	A few lines on what you want to know: a coming bank review, a purchase, or a worry about costs	You

Extra records for livestock

Add these for each livestock enterprise you run. Skip the groups that don't apply.

All livestock

DONE	DOCUMENT	WHERE TO FIND IT
☐	Property Identification Code (PIC) for each property, registered in the right name	Your state's PIC authority, such as Local Land Services in NSW
☐	Livestock reconciliation for the financial year: numbers by class at 1 July and 30 June, purchases, sales, births, deaths and stock killed for rations	Your herd and flock records or your accountant
☐	Agistment received or paid, with head, dates and rates	Agistment agreements and invoices

Pigs

DONE	DOCUMENT	WHERE TO FIND IT
☐	Herd performance reports: sow numbers, pigs weaned per sow per year, growth rate, feed conversion and mortality	Your herd recording software
☐	Feed records: diets, tonnes used, grain and meal prices	Your feed mill, nutritionist or supplier invoices
☐	Processor or buyer contracts, price schedules and kill sheets	Your processor
☐	APIQ certification status and PigPass records	APIQ and the PigPass database

Cattle

DONE	DOCUMENT	WHERE TO FIND IT
☐	Joining, pregnancy testing, calving and weaning numbers	Your herd records
☐	Sale and purchase dockets with weights and c/kg	Agent account sales, kill sheets, feedlot statements
☐	LPA accreditation status and NLIS account details	myMLA and the NLIS database

Sheep

DONE	DOCUMENT	WHERE TO FIND IT
☐	Joining, scanning, lamb marking and weaning numbers	Your flock records
☐	Wool clip records: bales, micron, yield and price	Your wool broker's sale summaries
☐	Lamb and sheep sale dockets with weights and c/kg	Agent account sales and kill sheets
☐	Shearing and crutching costs	Contractor invoices
☐	LPA accreditation status and NLIS account details	myMLA and the NLIS database

Checked 26 October 2026. Based on what Farm CFO needs for the work and what the **Regional Investment Corporation** and most lenders commonly ask for. Your lender's own letter is the final word on what it needs. Farm CFO is a business name of Levelhead Capital Pty Ltd (ABN 15 703 134 918).
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